



Comhairle Chontae Liatroma Leitrim County Council

Leitrim County Council

DRAFT (Casual Trading) Byelaws 2026

BYELAWS IN RELATION TO CONTROL, REGULATION, SUPERVISION AND ADMINISTRATION OF CASUAL TRADING.

CASUAL TRADING ACT 1995

LEITRIM COUNTY COUNCIL, in exercise of its powers under Section 6 of the Casual Trading Act, 1995, and Part 1 of Schedule 14A of the Local Government Act 2001, as inserted by Schedule 3 to the Local Government Reform Act 2014, HEREBY MAKES the following byelaws- for the control, regulation, supervision and administration of Casual Trading in its functional area.

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1.0 CITATION

These Byelaws may be cited as the LEITRIM COUNTY COUNCIL Casual Trading Byelaws, 2026.

2.0 COMMENCEMENT DATE

These Byelaws shall come into effect on **(DATE TO BE DETERMINED)** on which date LEITRIM COUNTY COUNCIL Casual Trading Byelaws, 2018, made on 8th May 2018, shall stand revoked.

3.0 DEFINITIONS

In these Byelaws save where the context otherwise applies:

“**The Act**” means the Casual Trading Act, 1995.

“**The Council**” means LEITRIM COUNTY COUNCIL

“**Casual Trading**” has the meaning given to it in Section 2 of the Casual Trading Act.

“**Casual Trading Area**” means those areas designated for Casual Trading as per these byelaws and the schedule attached hereto.

“**Casual Trading Licence**” means a Licence granted by the Council pursuant to Section 4 of the Act. “**Casual Trader/Licence holder**” means any person licensed by Leitrim County Council to carry out Casual Trading pursuant to “the Act” and these byelaws and shall include his/her servants or agents, if authorised in writing in accordance with these byelaws.

“**Event**” shall mean any event or special occasion, to which the public are admitted, whether subject to or free of charge, taking place in the administrative area of Leitrim County Council including festivals and fairs.

“**Event Casual Trading Licence**” means a Casual Trading Licence granted by Leitrim County Council to carry out Casual Trading at an event or events specified in the Events Licence pursuant to Section 4(1)(a)(iii) of the Act”.

“**Stall**” shall, in addition to its ordinary meaning, include any wheeled or moveable stall or box, barrow, cart, or booth or stand used for Casual Trading.

4.0 DESIGNATION AREAS FOR CASUAL TRADING

4.1 LEITRIM COUNTY COUNCIL hereby designate the following areas for Casual Trading as indicated in the Casual Trading Byelaws’ Maps indicated in the attached Schedule to these byelaws and more particularly defined on the maps as the lands on which Casual Trading may be carried on (in these byelaws referred to as “the Casual Trading area”).

- a) Castle Street, Mohill
- b) Railway Road Carpark, Ballinamore
- c) Mart Road, Drumshanbo
- d) Mart Link Road Carpark, Drumshanbo
- e) Fire Station public Carpark, Priests’ lane, Carrick on Shannon
- f) Newline Carpark, Manorhamilton

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- 4.2 Casual Trading shall only be carried out at the locations designated for that purpose in these byelaws or at a specified event or events at such other locations as may be approved by the Council where an Event Licence issued pursuant to Section 4(1)(a)(iii) of the Act.

5.0 CASUAL TRADING LICENCE

- 5.1 A Person(s) shall not engage in Casual Trading unless he/she, or the servant or agent of such person as agreed in writing by the Council: -
- g) Holds a valid Casual Trading Licence from Leitrim County Council for the date in question and the Casual Trading is carried out in accordance with the Licence.
 - h) Holds a valid Event Casual Trading Licence for a specified Event and the Casual Trading is carried out in accordance with the Licence.
- 5.2 An applicant for a Licence must complete the required application form which shall be submitted not less than 30 days before the first day of Trading, together with the appropriate Licence fee as set out in the Schedule hereto.
- 5.3 No goods other than those of the nature specified in the license shall be sold.
- 5.4 Applications for a Casual Trading Licence must be accompanied by evidence of a current valid policy of insurance to include public/product liability cover with an Insurer recognised by the Central Bank of Ireland. A person carrying out Casual Trading in the Casual Trading Area shall indemnify the Council against all action, claims or demands whatsoever by any person claiming damages for personal injuries, loss or damage caused by any act, neglect or default of such Casual Trader, his servants, agents or employees in and about the carrying on of such Casual Trading in the Casual Trading Area.
- 5.5 Leitrim County Council reserves the right to include any reasonable conditions on a Casual Trading Licence.
- 5.6 A Casual Trading Licence will normally be issued for a period of 12 months. However, the Council may issue a Licence of less than 12 months at its discretion. Consideration will be given to accepting applications for seasonal Trading Licences at the discretion of the Council.
- 5.7 The allocation of a space/bay in the Casual Trading Area shall be a matter for the Council. Individual Trading spaces shall be allocated by the Council by such methods that it may, at its discretion, decide. This may include allocation by lot.
- 5.8 The Council may, in its absolute discretion, permit a space/bay, allocated under a Casual Trading Licence to be temporarily used by any other licensed trader when not in use by the trader to whom it was allocated.
- 5.9 An existing Licence for a Trading place may be suspended by Executive Order to facilitate Public Realm developments, construction/development/maintenance of a roadway, footpath or other infrastructure or adjoining sites or for other operational reasons. As appropriate, alternative Trading places may be assigned by the Council to

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existing Trading Licence holders following consultation, subject to availability for the duration of the works. The following practice will be applied:

- a) The Council shall notify the traders in writing, with reasonable notice, in advance of such developments.
- b) Where alternative designated Trading places cannot be identified, the Licence fee paid by the trader shall be refunded on a pro-rata basis for the period that Trading is not possible.

5.10 The Council reserves the right to prohibit Casual Trading on any Trading day, or part thereof, in the event that exceptional circumstances arise which necessitate such prohibition and where festivals exist (the particulars of which, where known, will be provided at the time of application). The Council where possible will notify any affected Licence holders in advance of any such prohibition taking effect.

5.11 The allocation of a Trading space by a Licence shall not confer upon the trader any tenancy or right to occupy, transfer, sub-let or sell the said space.

5.12 The Council may revoke a Casual Trading Licence if it is satisfied that a condition of the Licence is being or has been contravened or if the person to whom it was granted is convicted of an offence in relation to the importation, possession or sale of goods committed while he/she was the holder of a Casual Trading Licence or an offence under the Casual Trading Act. A Licence fee may not be refunded in the event of a Licence being revoked.

5.13 A person who contravenes any of the conditions of a Licence shall be guilty of an offence in accordance with the Casual Trading Act.

6.0 EVENT CASUAL TRADING LICENCE

6.1 An Event Casual Trading Licence may be issued to a person wishing to engage in Casual Trading during an event. Such Licences will prescribe the location for Trading and will be subject to the regulations and conditions as specified by the Council. The Council shall determine the location, extent and number of Casual Trading Licences in any Event or Events.

6.2 All applications for an Event Casual Trading Licence must be made not later than 30 days prior to the Event. Applications outside these timeframes may not be processed. An Event that requires a Road Closure, must be submitted at least six weeks prior to the start of the Event.

6.3 Fees must be submitted with the Event Casual Trading Licence Application Form. If the Market does not proceed or the Event Casual Trading Licence is refused, the Council will refund the Event Licence fee paid.

6.4 The Council may approve/refuse an application for an Event Casual Trading Licence.

6.5 Persons that breach any conditions of Trading or have outstanding fees from a previous Market Event, will be refused a Licence in the future.

7.0 CONDITIONS OF CASUAL TRADING

7.1 In regard to cooked food provision operators, Licenced Casual Trading will only be permitted 1 day per week in each permitted location.

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- 7.2 Stalls must be of the highest quality, properly maintained and presented, and suitably equipped for the service which it proposes to provide. No makeshift or aesthetically unsuitable structure/unit will be allowed. The stall must be approved by the Council.
- 7.3 In the designated areas, the use of any mechanically propelled vehicle is only permitted in the pitches designated for their use in the byelaw maps.
- 7.4 Trading shall be confined to the allotted pitch at the designated approved area, and no goods or articles shall overhang a stall or be deposited on the ground except in the allotted pitch.
- 7.5 No stall shall be established or set up earlier than 40 minutes before the Trading hours specified in these byelaws. No stall shall remain in the Casual Trading area for longer than 40 minutes after the end of the approved hours. The Council reserves the right to remove stalls found on the designated Trading area after Trading hours and/or goods or other articles left outside the allotted pitch at any time.
- 7.6 No stall shall be of such weight or be so loaded as to be capable of transmitting a bearing pressure in excess of 7kg/mm. sq. to any of its supports to the surface on which it is placed.
- 7.7 Stalls shall not obstruct entry to any premises and shall not obstruct the Trading name displayed on any commercial business.
- 7.8 A person shall not park a vehicle in the Casual Trading Area during Trading hours unless such vehicle is for the time being in use for the purpose of Casual Trading and is wholly parked within the area of the Casual Trading space, the subject matter of the Casual Trading Licence.
- 7.9 The Council shall not be responsible for any property belonging to any person deposited or left in any part of the Trading Area. The Council shall not be responsible for any loss, damage or injury caused by the negligence of any Casual Trader, his/her agents, employees or customers.
- 7.10 A Casual Trader shall not obstruct, impede, or interfere with any person using the Casual Trading Area, nor with any equipment or materials provided by the Council for use in the Trading area.
- 7.11 No person shall bring or convey to or from the Casual Trading Area or stand in the Casual Trading Area, any goods belonging to him/her in such a manner as to obstruct free passage through the marketplace or any of the immediate approaches thereto for any longer time than is reasonably necessary for the loading and unloading of goods.
- 7.12 Any food stuffs whether or not prepared at the Casual Trading Area shall be handled, prepared, stored, displayed, kept and sold in a manner which is in compliance with the requirements of the Food Hygiene Regulations for the time being in force or any further Regulations that may be made in that regard.

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7.13 Noise

- a) A person engaged in Casual Trading in a designated area shall not be permitted to use a loudspeaker or public address system and shall refrain from causing any nuisance or disturbance.
- b) Generators, used in conjunction with Casual Trading stalls, shall conform to acceptable noise levels (i.e. 55 db(A) by day and 45db (A) by night – where db(A) means decibel level) and a manufacturer's certificate will be required to confirm specification.

7.14 Waste Management.

A person carrying on Casual Trading shall keep the area in which he/she is Trading in a clean and tidy condition and for that purpose shall: -

- a) Cause the stall to be properly cleansed and removed immediately after the sale of goods for the day.
- b) As often as is necessary and, when directed by the Council or its servants or agents, cause all refuse arising from his trade or business to be placed in a suitable and sufficient receptacle to be provided by him/her in close connection with such stall. Separation of waste for recycling is recommended.
- c) As often as is necessary, cause the contents of any receptacle provided for the reception of refuse to be promptly removed, without creating a nuisance or obstruction, to any other person or persons.
- d) Remove all refuse arising from his/her trade and stall at the end of each day's Trading and dispose of this refuse to a licensed facility.
- e) Failure to comply with litter management may result in a litter fine being issued under the Litter Pollution Act 1997 as amended.

7.15 The use of gas fired cooking equipment is not permitted unless written approval is given by the Council for the use of gas and the following conditions are complied with:

- a) Vending units using gas fired cooking equipment shall be sited at least 6 metres from any other unit.
- b) Gas supplies to units should be in compliance with IS 820 "Non-Domestic Gas Installations" and should be in areas that are ventilated and fully secure against entry by members of the public. Ready access to these areas should be available only to designated staff to enable them to shut off the gas supply in the event of fire or other emergency. Independent certification of compliance may be required.
- c) The installation of supply pipe work from gas storage cylinders/appliances should be carried out in accordance with appropriate recognised standards. Independent certification of compliance may be required.
- d) Any lining (including canopies) used with any individual vending shall have a fire performance rating in compliance with Technical Guidance Document B – Fire - Section B2. The recognised rating is to Class 0 as set out in BS 476 "Fire tests on Building Materials and Structures" or Class B as set out in I.S. En 13501-1 "Fire classification of construction products and building elements". Independent certification of compliance may be required.

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7.16 The design, erection and function of any electrical equipment, including electrical cooking equipment, shall be in compliance with current ETCI standards for Electrical Installations in Ireland.

7.17 The following types of behaviour by Casual traders are deemed unacceptable by Leitrim County Council:

- a) Verbal abuse /bullying/ harassment
- b) Non-verbal abuse/ bullying/ harassment
- c) Physical abuse/ bullying/ harassment
- d) Coercion
- e) Intrusion, menacing behaviour
- f) Intimidation of any sort
- g) Aggression
- h) Engaging in antisocial behaviour

The above violations by the holders of a Casual Trading Licence issued by Leitrim County Council will be classed as misconduct for the purposes of invoking disciplinary procedures and sanctions, therefore, persons who engage in such conduct may be subject to the following penalties:

- Suspension and/or revocation of a Casual Trading Licence
- Immediate eviction from the Casual Trading Area
- Further penalties pursuant to Section 14 of the Casual Trading Act.

8.0 AUTHORISED OFFICERS

8.1 The Council may appoint an Authorised Officer or Officers for the purposes of managing and controlling the Casual Trading Area.

8.2 A Casual Trader shall comply with the lawful requests and directions by an Authorised Officer or by a member of the Garda Siochana.

8.3 An Authorised Officer appointed by The Council may:

- a) enter, inspect and examine any place where he/she has reasonable cause to believe that Casual Trading is being engaged.
- b) require any person whom he/she has reasonable cause to believe to be engaging in Casual Trading:
 - i) to produce, if it is not being displayed, a Casual Trading Licence authorising such Trading and to permit the officer or member of the Garda Siochana to examine the Licence, and
 - ii) if he/she fails, neglects or refuses to produce such a Licence or in a case in which it is not being displayed, to furnish to the officer his/her name and address and, if he/she is the servant or agent of another person, the name and address of the other person.
- c) make such examination and inquiry as may be necessary to ascertain whether the provisions of the Act or of these byelaws are being complied with,
- d) require any person whom he/she has reasonable cause to believe to be engaging in Casual Trading in contravention of the Act to give such information as is in

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his/her power to give as to the ownership of any goods being sold in the course of such Trading.

- e) A person shall not obstruct or interfere with or give false information to the Authorised Officer or member of the Garda Siochana in the performance of functions under these byelaws.

9.0 SERVICE OF NOTICE

9.1 Where a notice in relation to any provision of these byelaws is required to be served on or given to a person, it shall be addressed to him or her and shall be served on or given to him or her in one of the following ways: -

- a) where it is addressed to him or her by name, by delivering it to him or her.
- b) by leaving it at the address at which he or she ordinarily resides or, to the address most recently received by the Council from the Casual Trader for correspondence purposes or, in a case in which an address for service has been furnished, at that address;
- c) by sending it by post in a prepaid registered letter addressed to him or her at the address at which he or she ordinarily resides or, to the address most recently received by the Council from the Casual Trader for correspondence purposes or, in a case in which an address for service has been furnished, at that address;
- d) where the address at which he or she ordinarily resides cannot be ascertained by reasonable inquiry and the notice or copy is so required or authorized to be given or served in respect of any Casual Trading location by delivering it to some person over the ages of 16 years employed, or otherwise engaged in connection with the carrying out of the Casual Trading to which the notice related, on the allotted pitch or by affixing it in a conspicuous place on or near the allotted pitch;

9.2 For the purposes of this section, a company registered under the Companies Acts, 1963 as amended, shall be deemed to be ordinarily resident at its registered office, and every other body corporate and every unincorporated body shall be deemed to be ordinarily resident at its principal office or place of business.

10.0 OFFENCES

10.1 A person who contravenes any provision of these byelaws shall be guilty of an offence. A person guilty of an offence shall be liable on summary conviction to fines as outlined in Section 14 of the Casual Trading Act, or by an amendment thereto.

MADE AND ADOPTED UNDER THE COMMON SEAL OF LEITRIM COUNTY COUNCIL.

(DATE TO BE DETERMINED)

Cathaoirleach
of Leitrim County Council

Meetings Administrator
of Leitrim County Council.

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SCHEDULE 1

Casual Trading

Casual Trading may be carried out in the following locations and times.

Map No.	Designated Areas as Outlined in Greene on Attached Maps	Annual Fee - 1 day per week	Times of Trading
CT-001	Drumshanbo Map ref. CT-001 Locations: D1 & D2	€400.00	8 am to 7 pm
CT-002	Ballinamore Map ref CT-002 Locations B1 & B 2	€400.00	8 am to 7 pm
CT-003	Carrick on Shannon Map ref. CT-003 Location C1	€400.00	8 am to 7 pm
CT-004	Manorhamilton Map ref. CT-004 Locations M1 & M2	€400.00	8 am to 7 pm
CT-005	Mohill Map ref. CT-005 ML1 & ML2	€400.00	8 am to 7 pm

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SCHEDULE 2

LICENCE FEES

Annual Licence fees fixed Trading Locations

Annual

- All fixed location Trading Bays -1 day per week

€400.00

Events & Festival Licence fee

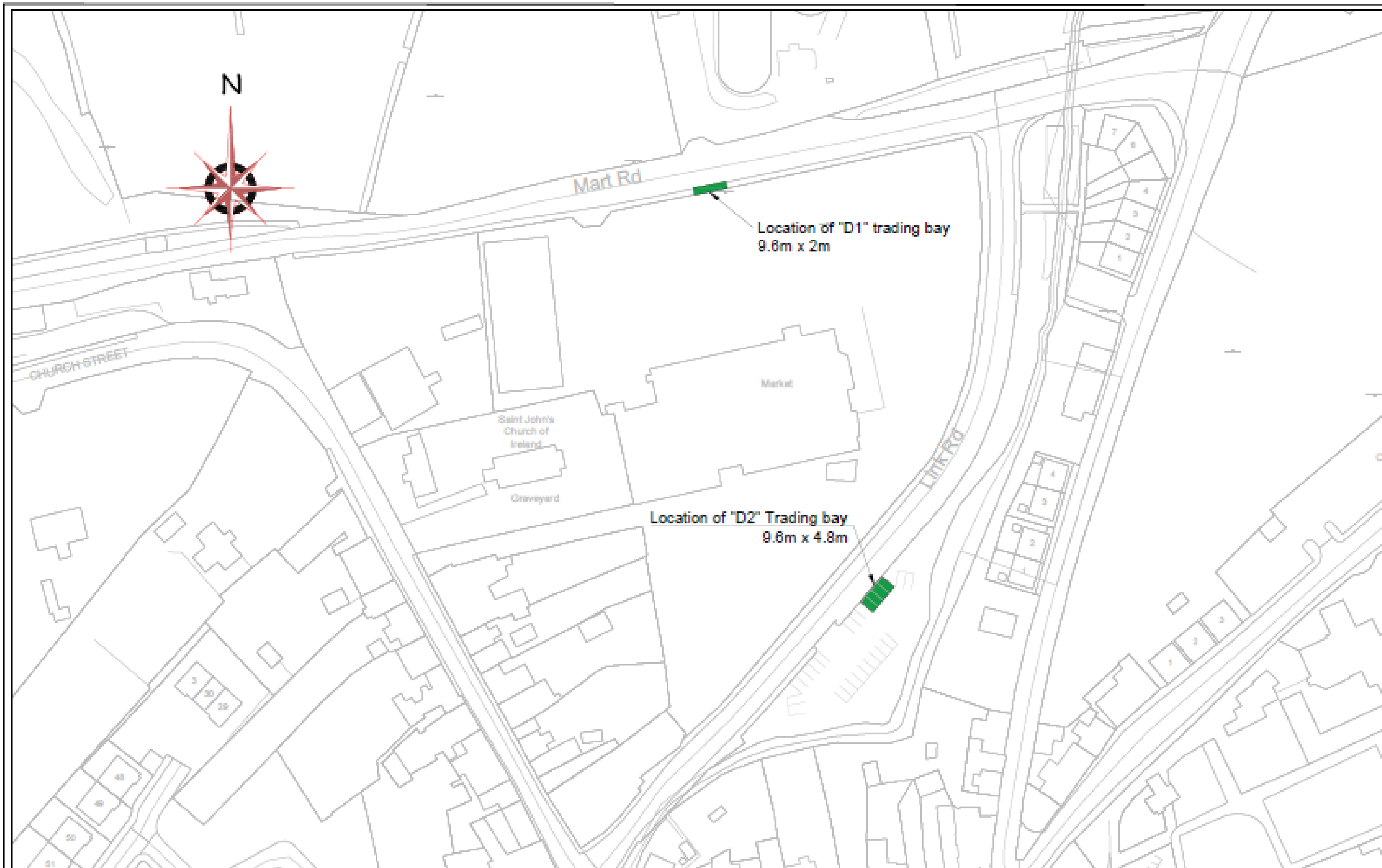
Day

- Events & Festival Licence Daily Fee:

€60.00

Schedule 3 – Location Maps

Drumshanbo Map ref. CT-001



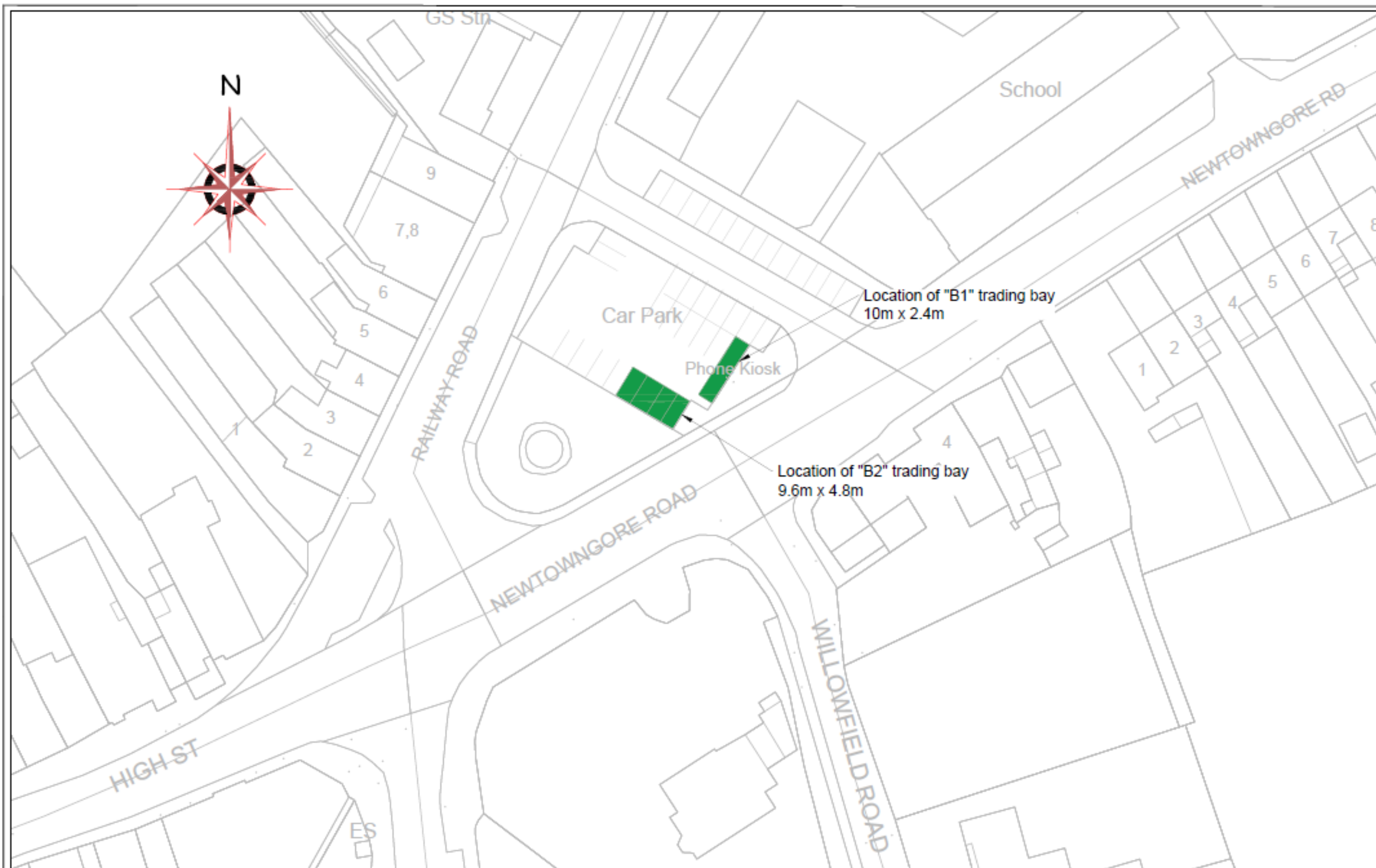
Leitrim County Council

Director of Services
Mr. David Minton
Ára an Chontae
Carrick-on-Shannon
Co. Leitrim
Tel: 071 9620005

REV:	DATE:	AMENDMENT:

Project				
Co. Leitrim Casual Trading Bye Laws				
Component		Title		
Map		Mart Rd, Drumshanbo		
Scale	Date	C.C. Order No.	County No.	Revision
1:1000@A3	11/05/2025	1537-C	CT-001	0
Design	Drawn	Checked		
RF	RF	FK		

Ballinamore Map ref. CT-002

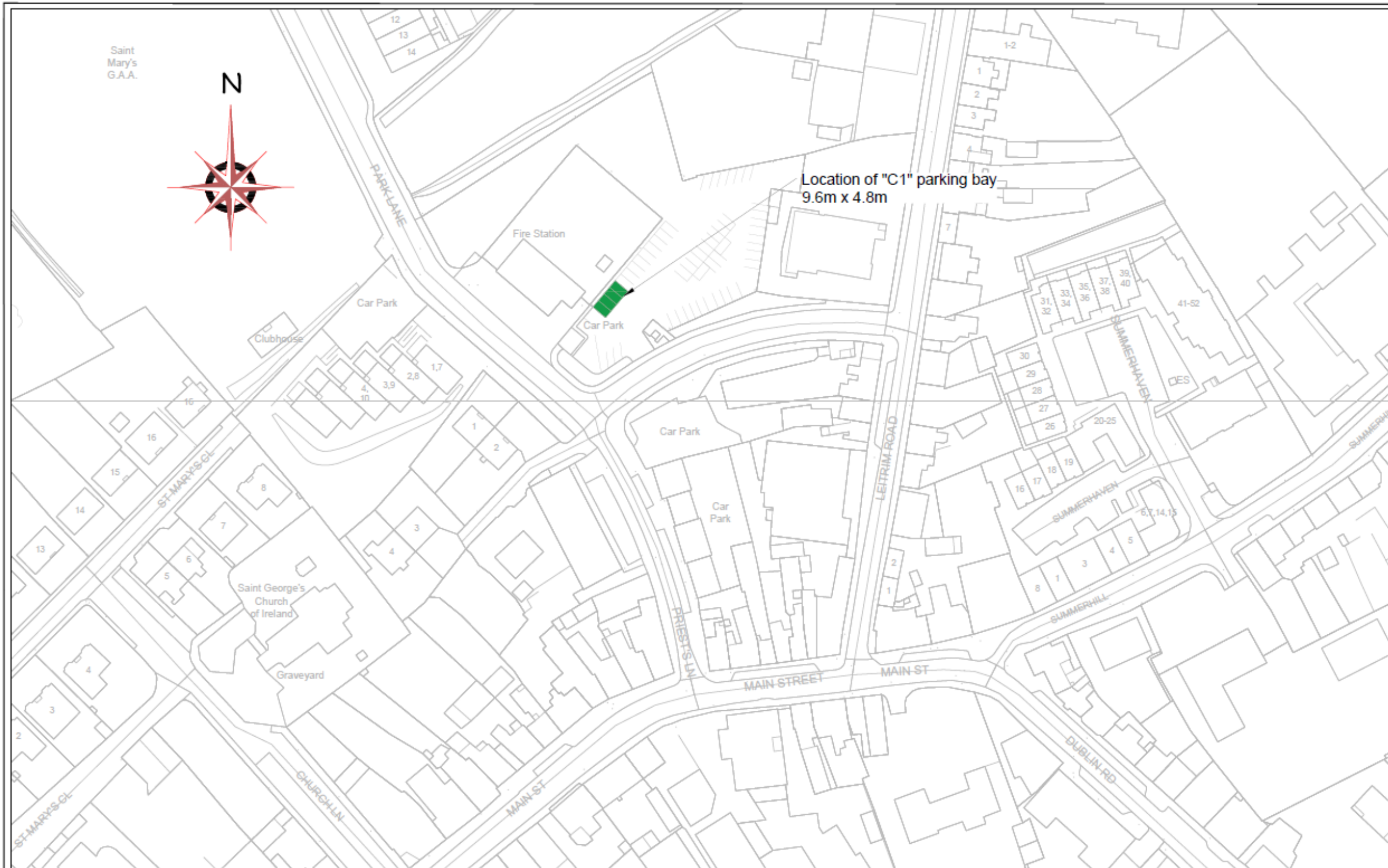


Leitrim County Council
 Director of Services
 Mr. David Minton
 Aras an Chontas
 Carrick-on-Shannon
 Co. Leitrim
 Tel: 071 9620005

REV:	DATE:	AMENDMENT:

Project Co. Leitrim Casual Trading Bye Laws				
Component Map		Title Car Park, Ballinamore		
Scale 1:500@A3	Date 11/05/2026	D.S. Sheet Ref. 1541-12	Drawing No. CT-002	Revision 0
Design RF	Drawn RF	Checked FK		

Carrick on Shannon Map ref. CT-003

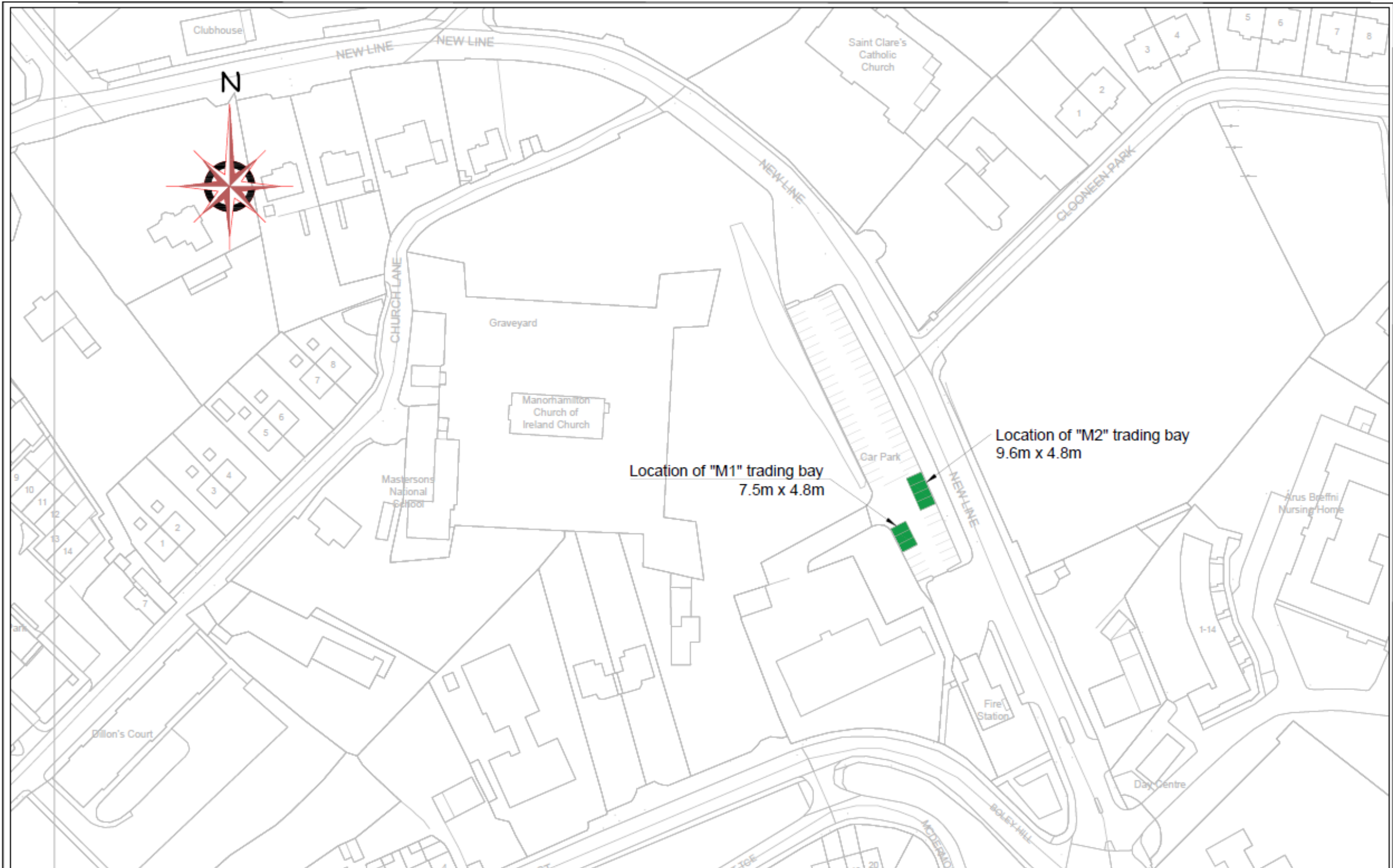


Leitrim County Council
 Director of Services
 Mr. David Minton
 Áras an Chontae
 Carrick-on-Shannon
 Co. Leitrim
 Tel: 071 9620005

REV:	DATE:	AMENDMENT:

Project Co. Leitrim Casual Trading Bye Laws				
Component Map		Title Fire Station Car Park, Carrick on Shannon		
Scale 1:1000@A3	Date 11/05/2028	O.S. Sheet Ref. 1541-12	Drawing No. CT-003	Revision 0
Design RF	Drawn RF	Checked FK		

Manorhamilton Map ref. CT-004

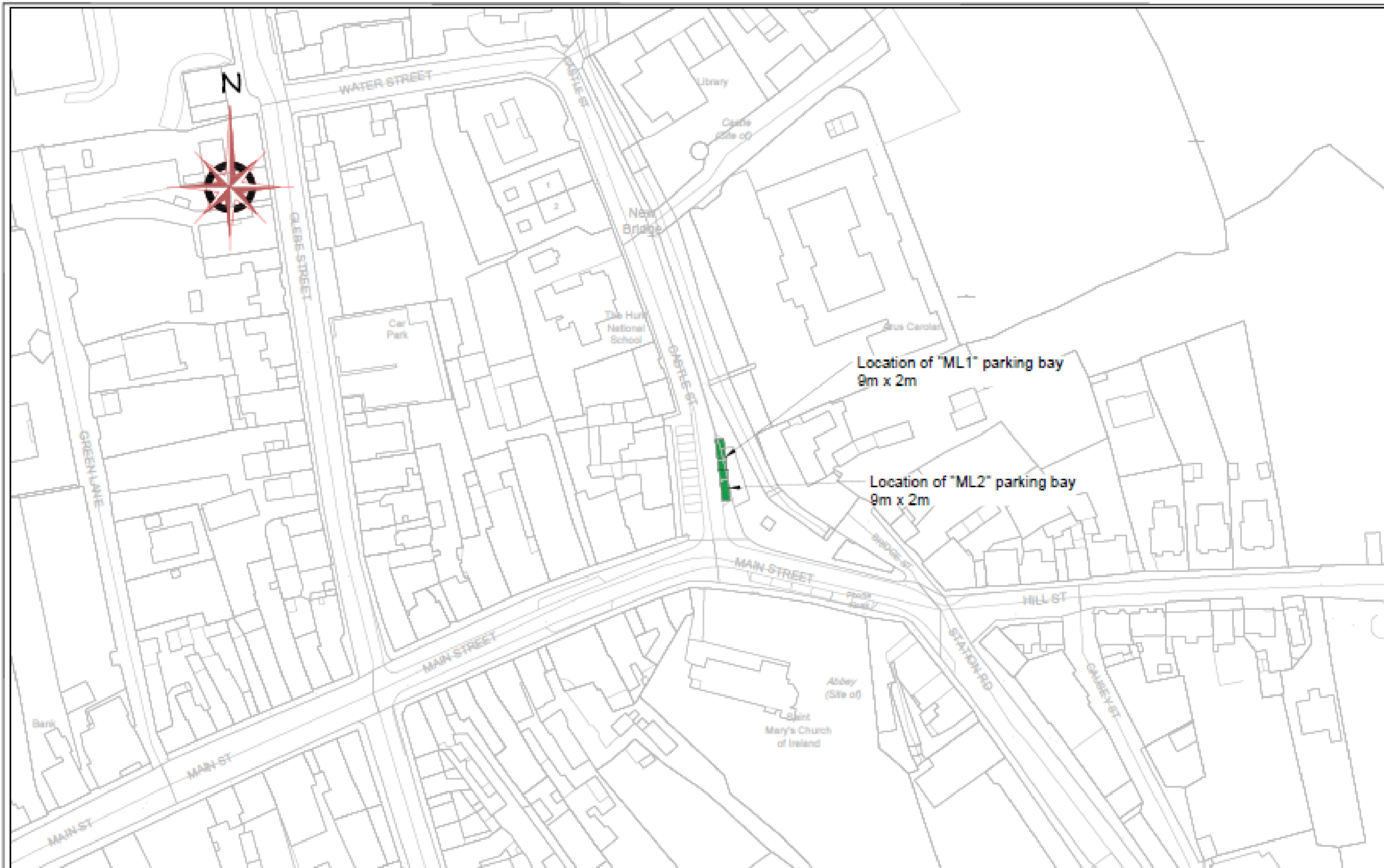


Leitrim County Council
 Director of Services
 Mr. David Minton
 Áras an Chontae
 Carrick-on-Shannon
 Co. Leitrim
 Tel: 071 9620005

REV:	DATE:	AMENDMENT:

Project Co. Leitrim Casual Trading Bye Laws				
Component Map		Title Fire Station Car Park, Manorhamilton		
Scale 1:1000@A3	Date 11/05/2026	D.S. Sheet Ref. 941-02	Drawing No. CT-004	Revision 0
Design RF	Drawn RF	Checked FK		

Mohill Map ref. CT-005



Leitrim County Council

Director of Services
 Mr. David Minton
 Anas an Chontae
 Carrick-on-Shannon
 Co. Leitrim
 Tel: 071 9620005

REV:	DATE:	AMENDMENT:

Project Co. Leitrim Casual Trading Bye Laws				
Component Map		Title Castle St, Mohill		
Scale 1:1000@A3	Date 11/05/2026	D.E. Sheet No. 1869-05	Drawing No. CT-005	Revision 0
Design RF	Drawn RF	Checked FK		

SCHEDULE 4

FORM NO.1

**Form of Notice required to be displayed at a
Casual Trading Space in the Casual Trading Area**

LEITRIM COUNTY COUNCIL

THE CASUAL TRADING ACT, 1995

Leitrim County Council has granted a Casual Trading Licence under Section 4 of The Casual Trading Act, 1995 authorising Casual Trading at this Casual Trading Space.

The Number of the Casual Trading Licence is(insert the number of the Licence)

The Casual Trading Licence expires on(insert the date upon which the Casual Trading Licence expires)

Signed: _____

Leitrim County Council

SCHEDULE 5

FORM No.2

Form of Notice required to be displayed at an event or events specified in a Casual Trading Licence to which the public are admitted whether subject to or free of charge, or at or in the immediate vicinity of the place where and on the day on which the event takes place.

LEITRIM COUNTY COUNCIL

THE CASUAL TRADING ACT, 1995

CASUAL TRADING AT AN EVENT OR EVENTS

Leitrim County Council has granted a Casual Trading Licence under section 4 of The Casual Trading Act, 1995 authorising Casual Trading at the event/events as set out below:

Event(s):

(set out the event(s) and the location of such event(s))

Date of Event(s):

(set out the date(s) upon which Casual Trading is authorised under the Casual Trading Licence)

The Number of Casual Trading Licence is (insert the number of the Licence)

Signed: _____

Date: _____

Senior Executive Officer

SCHEDULE 6

FORM NO 3

LEITRIM COUNTY COUNCIL

CASUAL TRADING ACT, 1995

CASUAL TRADING LICENCE NO. _____

Leitrim County Council hereby grants to;

a Licence to engage in Casual Trading for the purpose of selling the following goods;

in Trading Space Number _____ in the Casual Trading Area in _____

(Ref: Map _____) on _____ subject to full compliance

with Leitrim County Council's Casual Trading Byelaws 2026 and the following

Special Conditions.

This Licence comes into force on the _____

and unless otherwise withdrawn will expire on the _____

Signed: _____

Date: _____

Senior Executive Officer

SCHEDULE 7

FORM NO 4

LEITRIM COUNTY COUNCIL

CASUAL TRADING ACT, 1995

SPECIFIED EVENT(S)

CASUAL TRADING LICENCE NO. _____

Leitrim County Council hereby grants to;

a Licence to engage in Casual Trading for the purpose of selling the following goods;

at _____

Specified Event(s)

on _____

Specified Date(s)

at _____

Location

Subject to full compliance with the Leitrim County Council Casual Trading Byelaws 2026 and the following special conditions:

Signed: _____ **Date:** _____

Senior Executive Officer