



**Comhairle Chontae Liatroma
Leitrim County Council**

Áras an Chontae
Cora Droma Rúisc
Contae Liatroma
N41 PF67

Áras an Chontae
Carrick on Shannon
County Leitrim
N41 PF67

**Declaration Regarding Development / Exempted Development
(Section 5 of Planning & Development Acts 2000, As Amended)**

APPLICATION FORM

**PLANNING SECTION
LEITRIM COUNTY COUNCIL**

1. Name of person seeking declaration: **Karen McGovern/Michelle Butler**
2. Postal Address of Property /Site or Building to which the declaration sought relates
Antifield, Aughnamore, Annduff, Co. Leitrim, N41FW74
3. Applicant's legal interest in the land or structure. **Co-Owner of the property along with her sister Michelle Butler**
4. State whether or not the applicant is the owner of the property in question [Yes] or [~~No~~] and if {No} please provide the information under item 11 at the end of this form
5. State if owner / occupiers are aware of the current application for Declaration under S 5 of the Act [Y] / [~~N~~]
6. Type of declaration sought
- a. That the proposal is or is not development within the Act [Yes] or [~~No~~] and if {yes}
 - b. That the development is or is not Exempt development [Yes] or [~~No~~]
7. Provide full description of the question /matter / subject which arises wherein a declaration on the question is sought?

28 JUL 2026

REF P ED-26-51

I am seeking a section 5 exemption on a completed conversion of a storage shed at the rear of the building into a conservatory, connecting corridor to a small bathroom and creation of entry corridor to facilitate back door relocation.

The conversion measures 23.46m² in floor area and 2.4m external height (at the highest point).

This conversion does not protrude past side of front wall of the existing house, increase height of building at the rear of the property or increase the footprint of the property except for the creation of the connecting corridor to facilitate relocation of the rear back door. The bathroom was connected to existing domestic septic tank.

Signature:

Karen McGovern

Date:

26 July 2026

To give as full account as possible of this matter, the applicant is advised to set out the matter on which the declaration is sought, as comprehensively as possible.

Please submit the following with this application:

- A fee of €80.00
- A site map to a scale of not less than 1:2500 based on the Ordnance Survey map for the area, shall be provided to identify the lands in question
- A site layout map
- Dimension drawings
- A photo / sketch of your proposal

The applicant is advised that notwithstanding the completion of the above application form, that the planning authority may require the applicant to submit further information with regard to the request in order to enable the authority to issue the declaration on the question.

The applicant is also advised that the Authority may also request other persons, other than the applicant to submit information on the question which has arisen and on which the declaration is sought.

FOR OFFICE USE ONLY

Fee of €80.00 Paid. [~~Yes~~] / [No]

Decision:

E.O. No and date:
