Comhairle Chontae Liatroma
Leitrim County Council

Áras an Chontae
Cora Droma Rúisc
Contae Liatroma
N41 PF67

Áras an Chontae
Carrick on Shannon
County Leitrim
N41 PF67

PLANNING SECTION
LEITRIM COUNTY COUNCIL
15/06/2026
REF P. ED-26-39

Declaration Regarding Development / Exempted Development (Section 5 of Planning & Development Acts 2000, As Amended

APPLICATION FORM

1. Name of person seeking declaration [Applicant] **Conor & Ciara McManus**

2. Postal Address of Property /Site or Building to which the declaration sought relates

   4 Ross Lane, Manorhamilton, Co. Leitrim, F91 X3D0

3 Applicant's legal interest in the land or structure. [Give details] **Owner**

4. State whether or not the applicant is the owner of the property in question [**Yes**] or [~~No~~] and if {No} please provide the information under item 11 at the end of this form

5 State if owner / occupiers are aware of the current application for Declaration under S 5 of the Act [**Y**] / [~~N~~]

6 Type of declaration sought
   a. That the proposal is or is not development within the Act [**Yes**] or [~~No~~] and if {yes}
   b. That the development is or is not Exempt development [**Yes**] or [~~No~~]

7 Provide full description of the question /matter / subject which arises wherein a declaration on the question is sought?

   Construction of flat roofed extension to rear of existing dwelling with a GIA of less than 40m². Materials to match the existing structure, inc. external plaster/render finish, uPVC windows and doors and a single ply flat roofing membrane. Please refer to accompanying drawings for further information.

Signature: _____ Date: **15.06.2026**

To give as full account as possible of this matter, the applicant is advised to set out the matter on which the declaration is sought, as comprehensively as possible.

Please submit the following with this application:

- A fee of €80.00
- A site map to a scale of not less than 1;2500 based on the Ordnance Survey map for the area, shall be provided to identify the lands in question
- A site layout map

- Dimension drawings
- A photo / sketch of your proposal

The applicant is advised that notwithstanding the completion of the above application form, that the planning authority may require the applicant to submit further information with regard to the request in order to enable the authority to issue the declaration on the question.

The applicant is also advised that the Authority may also request other persons, other than the applicant to submit information on the question which has arisen and on which the declaration is sought.

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Fee of €80.00 Paid. [Yes] / [No]

Decision:

E.O. No and date:
