Comhairle Chontae Liatroma
Leitrim County Council

Áras an Chontae
Cora Droma Rúisc
Contae Liatroma
N41 PF67

Áras an Chontae
Carrick on Shannon
County Leitrim
N41 PF67

PLANNING SECTION
LEITRIM COUNTY COUNCIL
02 JUL 2026
REF P. _____

Declaration Regarding Development / Exempted Development
(Section 5 of Planning & Development Acts 2000, As Amended

APPLICATION FORM

1. Name of person seeking declaration [Applicant]

KEVIN Mc GOVERN

2. Postal Address of Property /Site or Building to which the declaration sought relates

AGHOO EAST, BALLINAMORE
CO. LEITRIM, N41 FV00

3 Applicant's legal interest in the land or structure. [Give details]

LEGAL OWNER, FARM HOUSE

4. State whether or not the applicant is the owner of the property in question [Yes] or [No] and if {No} please provide the information under item 11 at the end of this form

Phone: 071 96 20005
Email: customerservices@leitrimcoco.ie
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Beidh fáilte roimh freagra tre Ghaeilge

5 State if owner / occupiers are aware of the current application for Declaration under S 5 of the Act [Y] / [N]

6 Type of declaration sought

a. That the proposal is or is not development within the Act [Yes] or [No] and if {yes}

b. That the development is or is not Exempt development [Yes] or [No]

7 Provide full description of the question /matter / subject which arises wherein a declaration on the question is sought?

I'm in the process of making an application for the "Vacant Property Refurbishment Grant" to refurbish the farm House referred to in this application.
As part of that refurbishment, I will be extending the existing rear Kitchen out by 15 Square Meters.
In addition, I'll be constructing a stand alone utility Room (7 Square meters) at the rear of the house, offset from the downstairs bathroom.
The layout and dimensions are included on the drawings attached.

Signature: Valerie McGuinn Date: 1-7-26

To give as full account as possible of this matter, the applicant is advised to set out the matter on which the declaration is sought, as comprehensively as possible.

Please submit the following with this application:

- A fee of €80.00
- A site map to a scale of not less than 1;2500 based on the Ordnance Survey map for the area, shall be provided to identify the lands in question
- A site layout map
- Dimension drawings
- A photo / sketch of your proposal

The applicant is advised that notwithstanding the completion of the above application form, that the planning authority may require the applicant to submit further information with regard to the request in order to enable the authority to issue the declaration on the question.

The applicant is also advised that the Authority may also request other persons, other than the applicant to submit information on the question which has arisen and on which the declaration is sought.