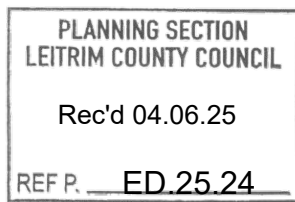


**COMHAIRLE CHONTAE LIATROMA
LEITRIM COUNTY COUNCIL**



**Declaration Regarding Development / Exempted Development
(Section 5 of Planning & Development Acts 2000 As Amended)**

APPLICATION FORM

Please note: A fee of €80.00 must accompany this form

1. Name of person seeking declaration [Applicant] Mrs. Mary Nolan

2. Postal Address of Property /Site or Building to which the declaration sought relates
Skreeney, Manorhamilton, Co. Leitrim, F91 P0K8

3. Applicant's legal interest in the land or structure. [Give details] Registered Owner

4. State whether or not the applicant is the owner of the property in question [Yes] or [No] and if {No} please provide the information under item 11 at the end of this form: **YES**

5. State if owner / occupiers are aware of the current application for Declaration under S 5 of the Act : **YES**

6. Type of declaration sought
 - a. That the proposal is or is not development within the Act [**Yes**] if {yes}
 - b. That the development is or is not Exempt development [**Yes**]

7. Provide full description of the question /matter / subject which arises wherein a declaration on the question is sought?

The development in question relates to minor alterations carried out in the late 1990s following grant of planning permission under Ref. 13457. The property remains a three-bedroom dwelling, with no change of use or increase in overall footprint. The works primarily involve minor modifications to the rear and attic areas, with limited visual impact and no adverse effect on neighbouring properties as follows:

- Modest alterations to the rear elevation as can be seen on DWG 003 + 004
- Addition of 2 no. rooflights to attic storage area. These are flush with existing roof covering, located in a non-habitable space with headroom of 1.9m, and do not materially alter the appearance of the roof.
- Installation of 1 no. dormer window to serve a wc in the attic. The dormer is to the rear, is below the main roof ridge, and is not visible from the front elevation. The attic remains a non-habitable space, with no overlooking of neighbouring properties. The distance to the rear boundary is approximately 26.7m, ensuring no loss of privacy.

- The lower ground floor garage door on the front elevation was not specified in the original application. A smaller, less visually obtrusive door has been installed in the same location. It is set back 9.3m from the front boundary and has no visual impact on the streetscape.
- One rooflight has been added to the attic stairwell on the front elevation. This rooflight is flush with the existing roof surface and is concealed from the front street view by the existing porch, due to the level change between the footpath and the upper ground floor. See image on DWG 004 for reference.

All extension works remain under the exempted development threshold of 40 sqm. It is submitted that the alterations described above qualify as exempted development under the Planning and Development Regulations, and do not materially affect the character or use of the dwelling.

Signature: Lisa Fox Date: 04-06-2025

{The applicant is advised to set out the matter on which the declaration is sought, as comprehensively as possible and should use additional material / pages if necessary, to give as full account as possible of this matter. A site map to a scale of not less than 1:2500 based on the Ordnance Survey map for the area, shall be provided to identify the lands in question.}

Additional accompanying documentation provided[Yes]

The applicant is advised that notwithstanding the completion of the above application form, that the planning authority may require the applicant to submit further information with regard to the request in order to enable the authority to issue the declaration on the question.

The applicant is also advised that the Authority may also request other persons, other than the applicant to submit information on the question which has arisen and on which the declaration is sought.

FOR OFFICE USE ONLY

Date Received..... Fee of €80.00 Paid. [Yes] / [No]

Date acknowledged..... Reference No.: -ED- _____

Decision:.....

Date declaration made.....

M.O. No.....

APPLICATION FORM : ADDITIONAL CONTACT INFORMATION :

See next page, which must be completed.

APPLICATION FORM continued:**ADDITIONAL CONTACT INFORMATION****NOT TO BE MADE AVAILABLE TO THE GENERAL PUBLIC WITH APPLICATION****Please note:**

- The applicant's address **must** be submitted on this page.
- If the applicant/agent wishes to submit additional contact information, this may be included here.
- This page will not be published as part of the planning file.

8. Applicant:

<i>Address (Required)</i>	
<i>Telephone No.(optional)</i>	n/a
<i>Email Address (if any)</i>	n/a
<i>Fax No.(if any)</i>	n/a

9. Person/Agent acting on behalf of the Applicant (if any):

<i>Name and Address</i>	Lisa Fox 20a Renville Village, Oranmore, Co. Galway, H91 E8DF
<i>Telephone No.(optional)</i>	086 378 8703
<i>Email Address (if any)</i>	li-fox@hotmail.com
<i>Fax No. (if any)</i>	n/a
Should all correspondence be sent to the Agent's address? (please tick appropriate box) (Please note that if the answer is 'No', all correspondence will be sent to the Applicant's address) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

10. Person responsible for preparation of any Drawings and Plans accompanying the application:

<i>Name and Address</i>	Same as 9 above.
<i>Telephone No.(optional)</i>	
<i>Email Address (if any)</i>	
<i>Fax No. (if any)</i>	

11. Owner (required where applicant is not the owner):

<i>Name of Owner (Required)</i>	_____
<i>Address (required)</i>	_____Applicant is owner_____

<i>Telephone No.(optional)</i>	
<i>Email Address (if any)</i>	