

COMHAIRLE CHONTAE LIATROMA  
LEITRIM COUNTY COUNCIL



PLANNING SECTION  
LEITRIM COUNTY COUNCIL

24 OCT 2025

REF P. ED-25-43

**Declaration Regarding Development / Exempted Development  
(Section 5 of Planning & Development Acts 2000-2020)**

**APPLICATION FORM**

**Please note: A fee of €80.00 must accompany this form**

1. Name of person seeking declaration [Applicant] \_\_\_\_\_ Lauren McGrory \_\_\_\_\_
2. Postal Address of Property /Site or Building to which the declaration sought relates  
\_\_\_\_\_ Tomloskan, Ballinamore, Co. Leitrim. Folio No: LM16283 \_\_\_\_\_  
\_\_\_\_\_
3. Applicant's legal interest in the land or structure. [Give details] \_\_\_\_\_ Owner \_\_\_\_\_  
\_\_\_\_\_
4. State whether or not the applicant is the owner of the property in question Yes ~~or No~~ and if {No} please provide the information under item 11 at the end of this form
5. State if owner / occupiers are aware of the current application for Declaration under S 5 of the Act [Y]
6. Type of declaration sought
  - a. That the proposal is or is not development within the Act [Yes] ~~or No~~ and if {yes}
  - b. That the development is or is not Exempt development [Yes]
7. Provide full description of the question /matter / subject which arises wherein a declaration on the question is sought? \_\_\_\_\_

The existing dwelling house is three bedroom detached two storey derelict property, having been vacant since the early 1970s by the previous owners. Applicant proposes to fully refurbish the existing dwelling and to add a new two storey extension (40 metre squared) to the rear of the existing dwelling and to bring this property into a habitable state.

The ground floor extension will contain a kitchen, dining room and a utility, the first-floor extension will reconfigure the existing three bedrooms and add an upstairs bathroom. The extension will be constructed as part of the planned refurbishment of the existing dwelling. The works will include a new roof, replacement of all windows, doors, stairs, new heating, plumbing, electrical and insulation.

Applicant is also applying for the relevant grants from Leitrim County Council which is the reason for applying for the section 5 Declaration. The existing dwelling was constructed prior to the introduction of planning in 1964. The dwelling was never extended previously. The planned extension will comply with all relevant requirements including 2 metres from existing boundaries, it will not be higher than the existing dwelling, etc.

Signature:  Date: 23/10/25

{The applicant is advised to set out the matter on which the declaration is sought, as comprehensively as possible and should use additional material / pages if necessary, to give as full account as possible of this matter. A site map to a scale of not less than 1:2500 based on the Ordnance Survey map for the area, shall be provided to identify the lands in question.}  
Additional accompanying documentation provided .....[Yes]

The applicant is advised that notwithstanding the completion of the above application form, that the planning authority may require the applicant to submit further information with regard to the request in order to enable the authority to issue the declaration on the question.

The applicant is also advised that the Authority may also request other persons, other than the applicant to submit information on the question which has arisen and on which the declaration is sought.

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#### FOR OFFICE USE ONLY

Date Received...24/10/2025..... Fee of €80.00 Paid. ☒ [Yes] / [No]

Date acknowledged...24/10/2025..... Reference No.: -ED- 25-43

Decision: Development is Exempt Development

Date declaration made...17/11/2025.....

M.O. No.....25/MQ/427.....

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**APPLICATION FORM : ADDITIONAL CONTACT INFORMATION :**  
**See next page, which must be completed.**