

COMHAIRLE CHONTAE LIATROMA
LEITRIM COUNTY COUNCIL



PLANNING SECTION
LEITRIM COUNTY COUNCIL

30/10/2025

ED-25-44

REF P. _____

Declaration Regarding Development / Exempted Development
(Section 5 of Planning & Development Acts 2000-2020)

APPLICATION FORM

Please note: A fee of €80.00 must accompany this form

1. Name of person seeking declaration [Applicant] Claudia Zamudio Cuevas / Jeroen Koopmans
2. Postal Address of Property /Site or Building to which the declaration sought relates
N41PC90, 20 Oaklands Manor, Summerhill,
Carrick on Shannon. Co. Leitrim
3. Applicant's legal interest in the land or structure. [Give details] Owner (with the
intention of renting out)
4. State whether or not the applicant is the owner of the property in question [Yes] or [No] and if
{No} please provide the information under item 11 at the end of this form → Yes
5. State if owner / occupiers are aware of the current application for Declaration under S 5 of the
Act [Y] / [N] Y
6. Type of declaration sought
 - a. That the proposal is or is not development within the Act [Yes] or [No] and if {yes} Yes
 - b. That the development is or is not Exempt development [Yes] or [No] Yes
7. Provide full description of the question /matter / subject which arises wherein a declaration on
the question is sought?
 1. Construction of a 4m x 4m Lean-on Conservatory/Sunroom on
back of property at 20 Oaklands Manor, Carrick on Shannon. N41PC90.
Sunroom is surround glass/laminate transparent windows or optionally
aluminium walls. Width 4m, Depth 4m. Glass doors to access
the Conservatory. More details see attached drawings.
 2. Installation/construction of a dual door gate on the side of
the house to close off and provide security for the back
garden. Approx. 2.5m wide, dual door, max 2m high.

Documents included in this application:

- Declaration Regarding Development / Exempted Development
- Registry of Ownership of Freehold Land.
- Land Registry Folio LM9975F MAP
- Property map from Eircode (N41PC90)
- Terrain plan 20 Oaklands Manor with Conservatory and gate
- Side gate drawing
- Backside View of house with Outline Conservatory
- 3D-View Conservatory

Signature: _____

Date: _____

13/10/2025

{The applicant is advised to set out the matter on which the declaration is sought, as comprehensively as possible and should use additional material / pages if necessary, to give as full account as possible of this matter. A site map to a scale of not less than 1:2500 based on the Ordnance Survey map for the area, shall be provided to identify the lands in question.}

Additional accompanying documentation provided: Yes / [No]

The applicant is advised that notwithstanding the completion of the above application form, that the planning authority may require the applicant to submit further information with regard to the request in order to enable the authority to issue the declaration on the question.

The applicant is also advised that the Authority may also request other persons, other than the applicant to submit information on the question which has arisen and on which the declaration is sought.

FOR OFFICE USE ONLY

Date Received..... Fee of €80.00 Paid. [Yes] / [No]

Date acknowledged..... Reference No.: -ED- _____

Decision:.....

Date declaration made.....

M.O. No.....

APPLICATION FORM : ADDITIONAL CONTACT INFORMATION :

See next page, which must be completed.