Comhairle Chontae Liatroma
Leitrim County Council

Form of request to a planning authority to enter into consultations in relation to a proposed Large-scale Residential Development

BEFORE FILLING OUT THIS FORM PLEASE NOTE THE FOLLOWING

Failure to complete this form or attach the necessary documentation, or the submission of incorrect information or omission of required information, will lead to the Planning Authority refusing to deal with your request. Therefore, ensure that each section of this request form is fully completed and signed, entering n/a (not applicable) where appropriate, and that all necessary documentation is attached to the request form.

HOLDING OF PRE-APPLICATION CONSULTATIONS WITH THE PLANNING AUTHORITY

Under section 167 of the Planning and Development Act 2024 neither the taking place of an LRD meeting nor the provision of an LRD opinion shall prejudice the performance by the planning authority of its functions under this Act or any regulations under this Act or any other enactment and cannot be relied upon in the formal planning process or in legal proceedings.

DATA PROTECTION

It is the responsibility of persons or entities wishing to use any personal data on this form for direct marketing purposes to be satisfied that they may do so legitimately under the requirements of the Data Protection Acts 1988 to 2018. The Office of the Data Protection Commissioner states that the sending of marketing material to individuals without consent may result in action by the Data Protection Commissioner against the sender including prosecution.

CONTACT

Áras an Chontae,
St. Georges Terrace,
Carrick on Shannon,
Co Leitrim,
N41 PF67

Telephone: 071 9650 450 **Email:** planning@leitrimcoco.ie

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Request for formal pre-application consultation or LRD meeting with Leitrim County Council regarding the proposed development of a

Large-scale Residential Development

1) Prospective Applicant's Name:	

2) Request for Section 90 Consultation or Section 91 LRD meeting			
☐	**Section 90 Consultation**	☐	**Section 91 LRD Meeting**
	Section 90 Consultation Reference:		
A request for an LRD meeting can only be requested once a Section 90 Consultation is complete			

3) Contact details of person authorised to operate on behalf of the Prospective Applicant (Applicant or Agent): (Not for Public release)	
Name:	
Correspondence Address:	
Telephone:	
Email:	

4) Declaration:	
I hereby declare that, to the best of my knowledge and belief, the information given in this form is correct and accurate and fully compliant with the Planning and Development Act 2024, and the Regulations made thereunder.	
5) Signature of person authorised to operate on behalf of the Prospective Applicant:	
Date:	

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6) Formal Request:

In accordance with sections 90 of the Planning and Development Act 2024, as amended**,** and Regulation 4 of the **Planning and Development (Control of Development - Planning Authorities) Regulations 2026**,

_____ [enter prospective applicant name]

formally requests to enter into a Section 90 consultation /LRD meeting with Leitrim County Council regarding the development of a Large-scale Residential Development of _____ **[insert number]** residential units at _____ **[insert Proposed development address].**

7) Information to be included where relevant, with an LRD Meeting Request under section 90 of the Planning and Development Act 2024, as amended and article 16A of the Planning and Development Regulations 2001, as amended.

Information	**Enclosed with Request**		
A site location map sufficient to identify the land on which the proposed development would be situated	Yes: [ ]	No: [ ]	
A brief description of the nature and purpose of the proposed development and of its possible effects on the environment	Yes: [ ]	No: [ ]	
A draft layout plan of the proposed development	Yes: [ ]	No: [ ]	
A brief description of any proposals to provide for water services infrastructure, including, in the case where it is proposed to connect the proposed development to a public water or wastewater network or both, evidence that Uisce Éireann has confirmed that it is feasible to provide the appropriate service or services and that the relevant network or networks have the capacity to service the proposed development	Yes: [ ]	No: [ ]	N/A: [ ]
Details of any consultations that have taken place with prescribed bodies or the public	Yes: [ ]	No: [ ]	N/A: [ ]
Such other information, drawings or representations as the prospective LRD applicant may wish to provide or make available	Yes: [ ]	No: [ ]	N/A: [ ]
A statement setting out how the proposed LRD has had regard to the relevant objectives of the development plan or Urban Area Plan/Priority Area Plan/Coordinated Area Plan in whose area or areas the proposed LRD would be situated	Yes: [ ]	No: [ ]	
A brief description of the proposed numbers and types of houses or numbers of student accommodation units and bedspaces, or both, as appropriate, and their design, including proposed gross floor spaces, internal floor areas and principle dimensions, housing density, plot ratio, site coverage, building heights, proposed layout and aspect	Yes: [ ]	No: [ ]	

A brief description of proposed public and private open space provision, landscaping, play facilities, pedestrian permeability, vehicular access and parking provision, where relevant	Yes: [ ]	No: [ ]	N/A: [ ]
A brief description of the proposed provision of ancillary services, where required, including childcare facilities	Yes: [ ]	No: [ ]	N/A: [ ]
Where relevant, any other proposed use in the development, the zoning of which facilitates such use, including the proposed gross floor space for each such use	Yes: [ ]	No: [ ]	N/A: [ ]
A brief description of any proposals to address or, where relevant, integrate the proposed development with surrounding land uses	Yes: [ ]	No: [ ]	N/A: [ ]
A description of the capacity of existing or planned infrastructure to serve the proposed development, of the impact of the proposed development on existing /planned infrastructure and of any proposals to provide for other services infrastructure (including cabling such as broadband provision) and any phasing proposal	Yes: [ ]	No: [ ]	N/A: [ ]
A brief description of proposals under Part 7 of the Planning and Development Act 2024, where relevant	Yes: [ ]	No: [ ]	N/A: [ ]
Details of protected structures, national monuments or other monuments included in the Record of Monuments and Places, where relevant	Yes: [ ]	No: [ ]	N/A: [ ]
Details of traffic and transport assessment where relevant and of traffic, cycle and pedestrian safety	Yes: [ ]	No: [ ]	N/A: [ ]
Details relating to residential amenity including the assessment of sunlight, daylight, shadow, overlooking and overbearance, where relevant; for existing properties and proposed residential unit	Yes: [ ]	No: [ ]	N/A: [ ]
Flood risk, risk of major accident and ecological impacts	Yes: [ ]	No: [ ]	N/A: [ ]
Landowner consent	Yes: [ ]	No: [ ]	
The appropriate fee (€1,500) paid?	Yes: [ ]	No: [ ]	

Planning Authority Official Use only:	
8) Planning Reference:	
Planning Authority Stamp:	